

## **How to register CRA My Account**

**My Account is a secure portal that lets you view your personal income tax and benefit information and manage your tax affairs online.**

**To register, a return for one of these two years must have been filed and assessed**

### **My Account for Individuals**

#### **1. Provide personal information**

- Enter your social insurance number.
- Enter your date of birth.
- Enter your current postal code or ZIP code.
- Enter an amount you entered on one of your income tax and benefit returns. Have a copy of your returns handy. (The line amount requested will vary. It could be from the current tax year or the previous one.)
- Create a CRA user ID and password.
- Create your security questions and answers. You can also decide if you want a persistent cookie added to your computer, so you can access CRA Login Services using that same computer later without being asked for more identification.

#### **2. Enter the CRA security code**

### **Have question? Contact US**



**(905) 771-1131**



**info@accplus.ca**



**<http://www.accplus.ca/book-appointment>**

- To access your account, return to My Account for Individuals, select "CRA login," and enter your CRA user ID and password. When prompted, enter your CRA security code.

Services	Limited service	Full service
View status of tax return	✓	✓
View <b>detailed</b> status of tax return	✗	✓
Notification preferences	✓	✓
View mail	✗	✓
Request a remittance voucher	✓	✓
View notice of assessment or reassessment	✓	✓
View <b>detailed</b> notice of assessment or reassessment	✗	✓
View RRSP deduction limit and TFSA contribution room	✓	✓
View <b>detailed</b> RRSP and Tax-Free Savings Account (TFSA)	✗	✓
View Home Buyers' Plan and Lifelong Learning Plan	✗	✓
Pay by pre-authorized debit (create new agreement)	✓	✓
Pay by pre-authorized debit (manage active agreements, view inactive agreements)	✗	✓
Arrange my direct deposit (start, update, stop)	✗	✓
View carryover amounts	✗	✓

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View tax information slips: T4, T4A, T4A(P), T4A(OAS), T4E, T4RSP, T4RIF, T5007, T3, T5, T5008, RRSP Contribution Receipt, T1204, T5013, RC210, RC62, Rent Assist and tax-free savings account (TFSA)	×	✓
View Proof of income statement (option 'C' print)	×	✓
View disability tax credit	×	✓
View account balance and statement of account	×	✓
Change my return	×	✓
Address and telephone numbers (view, update)	×	✓
Apply for child benefits	×	✓
Benefits and credits overview	×	✓
View Canada Child Benefit and related provincial and territorial programs payments, account balance, and statement of account	×	✓
View GST/HST credit and related provincial programs payments, account balance, and statement of account	×	✓
View Universal Child Care Benefit payments, account balance, and statement of account	×	✓
View and update children in my care	×	✓
View Working Income Tax Benefit advance payments	×	✓
Submit documents	×	✓
View authorized representative	×	✓

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Authorize my representative	X	✓
Register my formal dispute	X	✓
View instalments	X	✓
Change my marital status	X	✓

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